

Option

# OMMON APPLICATION FORM

Appl. CA

Date: DD / MM / YYYY Distributor s ARN/ RIA Code Sub-Broker s @ EUIN Sub-Broker s A ARN-162514 By mentioning RIA code, I/We authorize you to share with the Investment Adviser the details of my/our transactions in the scheme(s) of Kotak Mahindra Mutual Fund. Declaration for "Execution-only" transactions (only where EUIN box is left blank) "I/We hereby confirm that the EUIN box has been intentionally left blank by me/us as this transaction is executed without any interaction or advice by the employee/relationship manager/sales person of the above distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker." TRANSACTION CHARGES for Applications routed through distributor/agents only (Kindly refer Transaction Charges under the heading "Guidelines to filling up beform" for details) Upfront commission shall be paid directly by the investor to the AMFI registered distributors based on the investor's assessment of various factors including the service rendered by the distributor. Unitholder Information (Section I) If you have, at any time, invested in any Scheme of Kotak Mahindra Mutual Fund and wish to hold your present investment in the same Account, please furnish your Folio Number and CKYC Number below and proceed to Section 'Investment Details' CKYC No.: Folio No.: Sole/ First Applicant Second Applicant Third Applicant Name of Applicant Name of Applicant Name of Applicant PAN PAN PAN Date of Birth Date of Birth Date of Birth Aadhar No. Aadhar No. Aadhar No. CKYC No. CKYC No. CKYC No. Status\* Status\* Status\* Occupation<sup>5</sup> Occupation<sup>9</sup> Occupation<sup>6</sup> ^ Name shall be as per PAN/Aadhaar card. "Please refer to Section IV below for Status of All Applicants. \*Please refer to Section V below for Occupation of All Applicants. Gross Annual Income Details in INR (please tick): Gross Annual Income Details in INR (please tick): Gross Annual Income Details in INR (please tick): □ < 1 lac □ 1 - 5 lac □ 5 - 10 lac □ 10 - 25 lac □ 25 lac - 1 cr □ 1 cr - 5 cr □ 5 cr - 10 cr □ > 10 cr □ < 1 lac</p> □ 1 - 5 lac □ 5 - 10 lac □ 10 - 25 lac □ 25 lac - 1 cr □ 1 cr - 5 cr □ 5 cr - 10 cr □ > 10 cr or Net-worth as on (date) DD / MM / YYYY or Net-worth as on (date) DD / MM / YYYY or Net-worth as on (date) DD / MM / YYYY Rs (should not be older (should not be older Rs (should not be older than 1 year) than 1 year) than 1 year) Please tick, if applicable, Please tick, if applicable, Please tick, if applicable, ☐ Politically Exposed Person (PEP) ☐ YES ☐ NO ☐ Politically Exposed Person (PEP) ☐ YES ☐ NO  $\square$  Politically Exposed Person (PEP)  $\square$  YES  $\square$  NO ☐ Related to a Politically Exposed Person (PEP)\* ☐ Related to a Politically Exposed Person (PEP)\* ☐ Related to a Politically Exposed Person (PEP)\* □ Not applicable \*I declare that the information is to the best of my knowledge and belief, accurate and complete. I agree to notify Kotak Mahindra Mutual Fund/ Kotak Mahindra Asset Management Co. Ltd. immediately in case there is any change in the above information. Guardian OR Contact Person name if Non-Individual / Power of Attorney (Section \*\*applicable for guardian. Gross Annual Income Details in INR (please tick): □ < 1 lac □ 1 - 5 lac □ 5 - 10 lac □ 10 - 25 lac □ 25 lac - 1 cr □ 1 cr - 5 cr □ 5 cr - 10 cr □ > 10 cr or Net-worth as on (date) DD / MM / YYYY Rs. (should not be older than 1 year) Please tick, if applicable,  $\square$  Politically Exposed Person (PEP)  $\square$  YES  $\square$  NO  $\square$  Related to a Politically Exposed Person (PEP)\*  $\square$  Not applicable \*I declare that the information is to the best of my knowledge and belief, accurate and complete. I agree to notify Kotak Mahindra Mutual Fund/ Kotak Mahindra Asset Management Co. Ltd. immediately in case there is any change in the above information. □ Proprietorship □ Mutual Fund □ PF/ Gratuity/ Pension/ □ On behalf of Minor ☐ Mutual Fund FOF Scheme ☐ NRI on RepatriationBasis ☐ Partnership Firm ☐ Superannuation Fund □ Other ☐ NRIonNon-RepatriationBasis ☐ Private LimitedCompany □ Body Corporate ☐ Trust AOP/ BOI ☐ HUF ☐ Public Limited Company ☐ Foreign Institutional Investor (Please specify) ☐ Registered Society of Applicants [Section V] Occupation ☐ Private Sector □ Professional ☐ Student Where there is more than one applicant [Please ()] ☐ Public Sector ☐ Agriculturist ☐ Forex Dealer ☐ First Applicant only ☐ Anyone or Survivor □ Government Service □ Retired ☐ Other □ Joint ☐ Business  $\square$  Housewife (Please specify) of (To be filled by Applicant) **ACKNOWLEDGEMENT SLIP** kotak Appl. CA an application for allotment of units in the following scheme : Investment Details Instument Details Amount Scheme No. Dated DD / MM / YYYY Rs. Plan

Bank & Branch\_

Please retain this silp, duly acknowledged by the Official Collection Center till you receive your Account Statement

Official Acceptance

Point Stamp & Sign

**2**022-6115 2100 mutual@kotak.com

assetmanagement.kotak.com

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enq\_k@camsonline.com

www.camsonline.com

### ARN-162514

FATCA & CRS INFORMATION [Please tick (🗸)], for Individuals (Mandatory). Non Individual investors & HUF should mandatorily fill separate FATCA detail form.

The below information is required for all applicant(s)/guardian

Address Type: 🗆 Residential 🗆 Business 🗆 Registered Office (for address mentioned in form/existing address appearing in Folio)

Is the applicant(s) / guardian s Country of Birth / Citizenship / Nationality / Tax Residency other than India?

If Yes, Please provide the following information [Mandatory]

Please indicate all countries in which you are resident for tax purpose and the associated Tax Reference Numbers below

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Category	First Applicant/ Minor	Second Applicant/ Guardian	Third Applicant
Place/ City of Birth			
Country of Birth			
Country of Tax Residency – 1**			
Tax Payer Ref. ID No. – 1 <sup>^</sup>			
Tax Identification Type - 1 [TIN or Other, please specify]			
Country of Tax Residency – 2**			
Tax Payer Ref. ID No. – 2 <sup>^</sup>			
Tax Identification Type - 2 [TIN or Other, please specify]			
Country of Tax Residency – 3**			
Tax Payer Ref. ID No. – 3^			
Tax Identification Type - 3 [TIN or Other, please specify]			

	I/We have read and understood the contents of the Statement of Additional Information/Scheme Information Document/Key Information Memorand umof the respective scheme(s) of Kotak Mahindra Mutual Fund. I We hereby apply for all otment/purchase of Units in the Scheme(s) indicated in Section XI above and agree to abide by the terms and conditions applicable the reto. I We hereby declare that I/We are authorised to make this investment in the abovementioned Scheme(s) and that the amount invested in the Scheme(s) is through legitimate sources only and does not involve and is not designed for the purpose of any contravention or evasion of any Act, Rules, Regulations, Notifications or Directions of the provisions of Income Tax Act, Anti Money Laundering Act, Anti Corruption Act or any other applicable laws enacted by the Government of India from time to time. I/We hereby authorise Kotak Mahindra Mutual Fund, its Investment Manager and its agents to disclose details of my investment to my/our Investment Advisor and/or my bank(s)/Kotak Mahindra Mutual Fund's bank(s). I/We have neither received nor been induced by any rebate or gifts, directly or indirectly, in making this investment.					
es	I/We confirm that the distributor has disclosed all commission (in the form of trail commission or any other mode) payable to the distributor for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me / us.					
tur	I have examined the information provided by me in this form and to the best of my knowledge and belief it is true, correct, and complete.					
	Applicable to NRIs seeking repatriation of redemption proceeds: I/We confirm that I am/ we are Non-Resident(s) of Indian Nationality / Origin and that I/We have remitted funds fro abroad through approved banking channels or from funds in my/our NRE / FCNR Account.					
FATCA& CRS Declaration: I/We have understood the information requirements of this Form (read along with FATCA& CRS Instructions) and hereby confirm that the inform me/us on this Form is true, correct, and complete. I/We also confirm that I/We have read and understood the FATCA& CRS Terms and Conditions and hereby accept the same No. 11).						
clara	Consent by unit holders for collection, storage, using/sharing of Aadhaar data I/We hereby provide my consent in accordance with Aadhaar Act, 2016 and regulations made thereunder, for (i) collecting, storing and usage (ii) validating/authenticating and (ii) updating my/our Aadhaar number(s) in accordance with the Aadhaar Act, 2016 (and regulations made thereunder) and PMLA.					

I/ We hereby provide my/our consent for sharing/disclose of the Aadhaar number(s) including demographic information with the asset management companies of SEBI registered mutual fund and their Registrar and Transfer Agent (RTA) for the purpose of updating the same in my/our folios with my PAN.

GNATURE(S) bbe signed by Applicants)			
SIG (Tob	Sole / First Applicant	Second Applicant	Third Applicant
		 Note: If the application is inc	complete and any other requirements is not fulfilled

Please tick if the investment is operated as POA / Guardian POA Guardian the application is liable to be rejected.

## GUIDELINES FOR FILLING UP THE COMMON APPLICATION FORM

### 1. GENERAL INFORMATION

- Pleasefill up the Application Form legibly in English in CAPITALLETTERS.
  Please read this Memorandum and the respective SAI/ SID carefully before investing. Your application for allotment of units in the Scheme(s) is construed to have been made with a full understanding of the terms and conditions applicable.
- toitandthe same is binding on youin respect of your investment in the Scheme(s). Application Forms incomplete in any respect or not accompanied by a Cheque/Demand Draft are liable to be rejected. In case your investment application gets rejected on account of the same being in complete in any respect, your investment amount would be refunded without interest within 30 days.
- Any correction / over writing in the application form must be signed by the investor. If the Name given in the application is not matching PAN/Aadhaar card, application
- may be liable to get rejected or further transactions may be liable get rejected.

  AMC shall not be responsible for direct credit rejects or / payout delays due to f) incorect/incomplete information provided by investor. Investor shall pay the upfront commission to the AMFI registered distributor
- directly, based on his assessment of various factors including the services rendered by distributor.
  The distributor shall disclose all commissions (in the form of trail commission or
- anyother mode) payable to them for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to the

## APPLICANT'S INFORMATION

- If you are already a Unitholder in any scheme of the Fund and wish to make your present investment in the same Account, please fill in the Name of Sole/First Holder, PAN & Folio No. in Section I, of the Application Form and then proceed to Section XII. Your personal information and bank account details indicated for your
- account would also apply to this investment.

  If you are applying for units in Kotak Mahindra Mutual Fund for the first time, please furnish your complete postal address with Pin Code (P.O. Box No. not enough) and your Contact Nos. This would help us reach you faster.

Default option (Common to all Schemes)

Indication not made	Default	
Scheme Name	As indicated on the Cheque	
Dividend/ Growth Option	Growth Option: except in case of Kotak Equity Arbitrage Fund, it will be Dividend option	
Sub Options: Dividend Payout / Dividend Reinvestment	Sub Options: Dividend Reinvestment except in case of Kotak Tax Saver it will be Dividend Payout	
Mode of holding (based on the number of applicants/ number of signatures on the form)	Single or Joint	
Status of First Applicant (Individual, HUF, Company etc.)	Others#	

<sup>\*\*</sup> To also include USA, where the individual is a citizen/ green card holder of USA. ^ In case Tax Identification Number is not available, kindly provide its functional equivalent.

- #Tax rates (including the tax on dividend distribution) wherever applied on others by Kotak Mutual Fund shall be the same as applicable to a Resident Indian Company
- Permanent Account Number (PAN) Information (Mandatory) With effect from January 1, 2009, it is mandatory for all existing and new investors (including joint holders, guardians of minors and NRIs) to enclose a copy of PAN card to the application for investing in mutual fund Schemes.

Know Your Client (KYC)

- With reference to SEBI Circular MIRSD/Cir-26/2011 dated December 23, 2011, investors may kindly note w.e.f. January 1, 2012, it is mandatory for all individual/ non individual investors to be KYC Compliant. Investors can approach any SEBI registered KRA for doing KYC.
- In the event of KYC Form being subsequently rejected for lack of information/ deficiency/ insufficiency of mandatory documentation, the investment transaction will be cancelled and the amount may be redeemed at applicable NAV, subject to payment of exit load, wherever applicable. If you are KYC Complaint, your Change of Address, Change in Name, etc. should
- be given at KRA for updation.

#### 3. THIRD PARTY PAYMENT

Reference to AMFI Best Practice Guidelines Circular No. 16/2010 -11 on Risk Mitigation process agains Third Party Cheques in Mutual Fund Subscriptions will not be accepted by the Scheme.

Definition of Third Party Cheques

Where payment is made through instruments issued from an account other than

- that of the beneficiary investor, the same is referred to as Third-Partypayment.
- In case of a payment from a joint bank account, the first holder of the mutual fund folio has to be one of the joint holders of the bank account from which payment is made. If this criterion is not fulfilled, then this is also construed to be a third party payment.

  However, afore-mentioned clause of investment with Third-Party Payment shall not be

- a. Payment by Parents/Grand-Parents/related persons on behalf of a minor in consideration of natural love and affection or as gift for a value not exceeding Rs.50,000/- (each regular purchase or per SIP installment) However this restriction will not be applicable for payment made by a guardian whose name is registered in the records of Mutual Fund in that folio.
- Payment by Employer on behalf of employee under Systematic Investment Plans or lump sum / one-time subscription, through Payroll deductions. Asset management companies should exercise extra due diligence in terms of ensuring the authenticity of such arrangements from a fraud prevention and KYC perspectives. Custodian on behalf of an FII or a client.

For pre funded instruments such as DD/Pay order it is the onus of the investor to provided adequate supporting documents to prove that such instruments are issued by debiting the first holders account.

Kotak Mahindra Asset Management Co. Ltd. / Trustee retains the sole and absolute discretion to reject/ not process application and refund subscription money if the subscription does not comply with the specified provisions of Payment Instruments

#### TERMS & CONDITIONS FOR INVESTORS WHO WISH TO HOLD THEIR UNITS IN DEMATMODE

- $The \, Demat\, Account\, Details\, section\, on \, the\, investment\, application\, form\, needs\, to\, an extension of the investment application for more designations of the investment application for more designation of the investment application of the investment application for the investment application of th$ completelyfilled
- Please ensure that you submit supporting documents evidencing the accuracy of the demat account details. Applications received without supporting documents could be processed under the physical mode.
  The units will be credited to the Demat Account only post realisation of payment.
- The nomination details as registered with the Depository Participant shall be
- applicable to unitholders who have opted to hold units in Demat mode. For units held in demat mode, the bank details mentioned on investment
- application form shall be replaced with the bank details as registered with the
- Depository Participant.
  For units held in demat form, the KYC performed by the Depository Participant of the applicants will be considered as KYC verification done by the Trustee / AMC. However, if the transfer of unit to demat account is rejected for any reason whatsoever, the transaction will be liable to be rejected if KYC performed by KRA is not attached with the investment application form.
- In case of Unit Holders holding units in the dematmode, the Fund will not send the account statement to the Unit Holders. The statement provided by the Depository Participant will be equivalent to the account statement.
- If the investor names and their sequence in the investment application form does not match with the Demat Account details provided therein, the units will not be transferred to the Demat Account & units will be held in physical form
- The option of holding units in demat form is not being currently offered for investment in dividend option of schemes/ plans having dividend frequency of less than a month (ie: Investments in all Daily, Weekly and Fortnightly Dividend Schemes cannot be held in Demat mode)
  In case the application is rejected post banking your payment instrument, the refund
- instrument will be sent with the bank details furnished in the investment application form & not as available in the Demat Account, post reconciliation of accounts.

## ACCOUNT

Please furnish the Name of your Bank, Branch and City (i.e clearing circle in which the branch participates), Account Type and Account Number. This is mandatorily required as per SEBI. Applications without this information will be deemed to be incomplete & would be rejected. RTGSIFSC code & NEFTIFSC code would help us serve you better.

### INVESTMENT DETAILS

- Please issue a separate Cheque / Demand Draft for each separate Scheme / Plan.
  Cheques should be crossed "A/c Payee Only" and drawn in favour of the Scheme b) in which you propose to invest.
- If you are residing / located in a city / town where we do not have an Official Acceptance Point, please draw a Demand Draft payable at your nearest city / town
- where we have an Official Acceptance Point.

  Payments by Cash, Stockinvests, Outstation Cheques, Non-MICR Cheques will not be accepted. Post dated cheques will not be accepted except for investments made under Systematic Investment Plan.
- NRI investors are requested to provide debit certificate from their bank for each investment.

### 7. NOMINATION DETAILS

With effect form April 1, 2011 nomination shall be mandatory for new folios /

- accounts opened by individual especially with sole holding and no new folios / accountsforindividuals in single holding should be opened without nomination.
- The nomination can be made only by individuals applying for / holding units on their own behalf singly or jointly. Non-individuals including society, trust, body corporate, partnership firm, karta of Hindu Undivided Family, holder of Power of Attorney cannot nominate. Nomination cannot be updated in a folio held on behalf of minor.
- $Minor(s)\,can\,be\,nominated\,and\,in\,that\,event, the\,name, address\,and\,signature\,of\,address\,and\,si$ the guardian of the minor nominee(s) shall be provided by the unitholder. Nomination can also be in favour of the Central Government, State Government, a
- local authority, any person designated by virtue of his office or a religious or charitable trust.
- The Nominee shall not be a trust other than religious and charitable trust, society, body corporate, partnership firm, karta of Hindu Undivided Family, a power of attorney holder. A non-resident Indian can be nominee subject to the exchange control regulations in force, from time to time.
- Transfer of unit in favour of Noninee(s) shall be valid discharge by the Asset
- Management Company against the legal heir.
  The cancellation of nomination can be made only by those individuals who hold
- unit on their behalf singly or jointly.
  On cancellation of nomination, the nomination shall stand rescinded and the Asset Management Company shall not be under any obligation to transfer the units in favour of the Nominee(s).
- If there is multiple nomination and the percentage is less than 100% than the balance will be re-balanced to the first unitholder. If percentage is greater than 100% then nomination would be rejected.
- Nomination in respect of the units stands rescinded upon the transfer of units.
- PAN/KYC of POA/Guardian is mandatory, applications without this information will be deemed to be incomplete & would be rejected.

#### 8. KOTAK FACILITIES

- If you have an E-Mail address, you can choose to receive E-mail communication from us in lieu of printed communication. Please furnish your E-Mail ID and indicate the nature of communication you wish to receive over E-Mail.
- If you wish to view your investments or transact over the Internet / Telephone, please fill in the Internet/Phone Transactions Form. You can download the same from www.assetmanagement.kotak.com.

#### TRANSACTION CHARGES

Pursuant to SEBI Circular No. Cir/IMD/DF/13/2011 dated August 22, 2011, transaction charge per subscription of Rs. 10,000/- and above be allowed to be paid to the distributors of the Kotak Mahindra Mutual Fund products. The transaction charge shall be subject to the following:

- For existing investors (across mutual funds), the distributor shall be paid
- Rs. 100/- astransaction charge per subscription of Rs. 10,000/- & above. For first time investors, (across Mutual Funds), the distributor shall be paid Rs. 150/- astransaction charge for subscription of Rs. 10,000/- & above.
- The transaction charge shall be deducted by Kotak AMC from the subscription amount & paid to the distributor (will be subject to statutory levies, as applicable) & the balance amount shall be invested.
- In case of Systematic Investment Plan(s), the transaction charge shall be applicable only if the total commitment through SIPs amounts to Rs. 10,000/- & above. In such cases the transaction charge shall be recovered in first 3/4 successful installments.

- Transaction charges shall not be deducted/applicable for:
  (a) Transaction other than purchases/subscriptions such as Switch/Systematic Transfer Plan (STP)/ Dividend Transfer Plan (DTP), etc.
- (b) Purchases/Subscriptions made directly with the Fund without any ARN code.
   (c) Transactions carried out through the stock exchange platforms.
   (d) Distributors who have chosen to either "Opt In" or "Opt Out" of charging te
- transaction charge based on type of the product.

With reference to SEBI circular no. Cir/IMD/DF/13/2011 dated August 22, 2011 and KMMF notice dated November 1, 2011; distributors shall now have the option to either optin or opt out of charging transaction charge based on type of the product.

10. Employee Unique Identification Number (EUIN): SEBI has made it compulsory for every employee/relationship manager/sales person of the distributor of mutual fund products to quote the EUIN obtained by him/her from AMFI in the Application Form. EUIN would assist in addressing any instance of mis-selling even if the employee/relationship manager/sales person later leaves the employment of the distributor. Hence, if your investments are routed through a distributor please ensure that the EUIN is correctly filled up in the Application Form.

However, if your distributor has not given you any advice per taining to the investment, the EUIN box may be left blank. In this case you are required to provide the declaration of the extraction of the extrato this effect as given in the form.

11. FATCA and CRS related details: Details under FATCA & CRS The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income tax Rules, 1962 which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities / appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.

Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days.

Please note that you may receive more than one request for information if you have multiple relationships with (Insert FI's name) or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already  $supplied \, any \, previously \, requested \, information.$ 

## 12. DECLARATION AND SIGNATURES

- Signatures can be in English or in any other Indian language. Thumb impressions must be attested by a Magistrate or a Notary Public or a Special Executive Magistrate under his/her official seal.
- Applications by minors must be signed on their behalf by their guardians.

  If you are investing through your constituted attorney, please ensure that the POA document is signed by you and your Constituted Attorney. The signature in the Application Form, then, needs to clearly indicate that the signature is on your behalf by the Constituted Attorney.